



**COUNTY of VENTURA**  
COUNTY EXECUTIVE OFFICE

**Sevet Johnson, PsyD**  
County Executive Officer

**Mike Pettit**  
Assistant County Executive Officer

**Kaye Mand**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive  
Officer/  
Human Resources Director  
Labor Relations

February 28, 2023

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Authorize the County Executive Officer or Designee to Execute a Contract for Housing for Transitional Age Youth ("Project") with the use of General Funds in the Amount of \$640,000, and that Terminates the Agreements for the Project Using American Rescue Plan Act Funds in the Amount of \$640,000, Between the County of Ventura and Casa Pacifica Center for Children and Families and Authorize the Auditor-Controller to Process the Accounting Transactions Necessary to Decrease Revenues. RECOMMENDATION NO. 2 REQUIRES 4/5THS VOTE**

**Recommendations:**

It is recommended your Board:

1. Authorize the County Executive Officer or designee to execute a Contract for Housing for Transitional Age Youth ("Project") with the use of General Funds in the amount of \$640,000 and that terminates the agreements for the Project using American Rescue Plan Act Funds in the amount of \$640,000, between the County of Ventura and Casa Pacifica Center for Children and Families.
2. Authorize the Auditor-Controller to process the accounting transactions necessary to decrease revenues as follows (requires 4/5ths vote):

DECREASE 1030-1034	Intergovernmental Revenues	\$640,000
DECREASE General Fund	Fund Balance Assigned to Program Mitigation	\$640,000

**FISCAL/MANDATES IMPACT:**

Mandatory: No  
Source of Funding: General Fund Balance – Assigned to Program Mitigation

Funding Match Required:	No
Impact on Other Departments:	None

**Summary of Revenues and Costs:**

	<b>FY 2022-23</b>	<b>FY2023-24</b>
Revenues:	\$ 0	\$ 0
Costs:		
Direct	\$ 640,000	\$ 0
Indirect-Dept	\$ 0	\$ 0
Indirect-County CAP	\$ 0	\$ 0
Total Cost	\$ 640,000	\$ 0
Net County Cost	\$ 640,000	\$ 0
Recovered Indirect Costs	\$ 0	\$ 0

<b>FY 2022-23 Budget Projection for CEO Various Grants – Division 1030</b>				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 144,100	\$ 10,693,022	\$ 10,693,021	\$ 1
Revenue	\$ 144,100	\$ 10,693,021	\$ 10,693,021	\$ 0
Net Cost	\$ 0	\$ 1	\$ 0	\$ 1

**Background:**

On April 26, 2022, your Board authorized the County to apply for the California Department of Housing and Community Development (“HCD”) Round 2 Homekey funds as a lead applicant with Casa Pacifica Center for Children and Families (“Casa Pacifica”) as a co-applicant. The proposed project would rehabilitate three (3) existing cottages on the property where Casa Pacifica currently resides in the unincorporated county outside of the City of Camarillo (located at 1722 South Lewis Road) (“Project”). Your Board approved a local capital match contribution of \$640,000 in American Rescue Act Plan (“ARPA”) funding for the Project. Casa Pacifica was a successful applicant and was awarded Homekey Round 2 funding by HCD.

On December 13, 2022, your Board approved the use of General Funds, instead of the ARPA allocation, to fund all the programs and projects previously identified as ARPA-funded projects, which included the Project with Casa Pacifica.

**Discussion:**

The County and Casa Pacifica signed an agreement on October 11, 2022, authorizing the distribution of ARPA funding to Casa Pacifica towards the Project. Due to updates made by the Department of Treasury in the ARPA Final Rule that impacted the development of affordable housing with ARPA funds, the agreement with Casa Pacifica was amended to incorporate the affiliated requirements. The amended subrecipient agreement was re-executed on December 5, 2022 (the October 11, 2022, agreement and the December 5, 2022, agreement, referred to collectively as the "ARPA Agreements").

ARPA funds had not been disbursed to Casa Pacifica at the time of your Board's action on December 13, 2022, approving the use of General Funds instead of ARPA funds for projects identified for funding with ARPA. Subsequently, it was determined by County staff that it was administratively effective to terminate the ARPA Agreements and enter into a new contract with Casa Pacifica to replace the previously allocated \$640,000 in ARPA Funds with General Funds.

**Conclusion:**

It is recommended that your Board authorize the County Executive Officer or designee to execute a contract for Housing for Transitional Age Youth with the use of General Funds in the amount of \$640,000, and terminates the ARPA Agreements, between the County and Casa Pacifica.

This item has been reviewed by the offices of County Counsel and the Auditor Controller. Should you have any questions please contact Chelsea Russell at 805-654-5146.

Sincerely,



Christy Madden  
Sr. Deputy Executive Officer



Sevet Johnson, PsyD  
County Executive Officer

Exhibit 1: Contract for Housing for Transitional Age Youth between the County of Ventura and Casa Pacifica Center for Children and Families